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Project Communication, Implementation, and Reporting Guidelines

Reporting Requirements

World Connect requires a minimum of two *official* project reports. Both reports should be submitted online at: (www.worldconnect-us.org/project-dashboard).

1. The Progress Report form is due at the midpoint of the project.
2. The Final Report form is due within one month of the project's completion.

World Connect encourages Project Leaders and Established Field Partners to report on the project's progress, formally and informally, as much as possible. Please be prepared to collect and share stories, testimonials and photos documenting the project. Videos are encouraged when possible, especially video testimonials of beneficiaries discussing how their life, family, community, etc. has changed as a result of the project. Please make every effort to share the impact of your project with us, and we will make every effort to tell your story far and wide.

Changes to Project

We understand and appreciate that projects don't always go perfectly according to plan or schedule, and we encourage you to be adaptive in collaboration and conversation with your local partners. World Connect was founded to encourage and support local leaders to lead. We do ask that, prior to making any significant changes to the approved project, timeline, or budget, you notify Patrick Higdon, Program Manager, at phigdon@worldconnect-us.org.

Logo & Legal Name

When referring to World Connect, please use the complete formal name, "World Connect". If you would like to use our logo, you may request it via email: applications@worldconnect-us.org. Please include an explanation of how you intend to use the logo. We would also appreciate you sending copies of any materials referencing World Connect or using our logo.

If you are communicating with media, project partners or others about World Connect's involvement in the project, please include the following language:

About World Connect

World Connect is a U.S.-based non-profit organization that partners with communities and grassroots organizations across the Global South to advance locally-led development. World Connect believes that development must be authentic to be effective, it must come from local ideas, action and leadership, and we believe that capacity exists in every community, in every country where we work. Since 2005, World Connect has supported 1,200+ grassroots projects in 30+ countries. Visit World Connect at www.worldconnect-us.org to learn more about the long-lasting and transformational impact of its programs.