

## "Appendix C"



### CONSTITUENCY DEVELOPMENT FUND (CDF) PROJECT PROPOSAL/APPLICATION FORM

It is important to read the guideline on the Channeling and Utilization of the Constituency Development Fund before filling in this proposal/application form. You are also advised to consult appropriate District Staff for support, assistance and guidance.

Filled-in Application Form should be sent to the Constituency Development Committee. However, the applicant should keep at least one copy of the fill-in form.

#### SECTION A: GENERAL PROPOSAL DETAILS

1. Name of Constituency: *Mwanasabombwe*
2. Name of Ward: *Lititika*
3. Name of Project: *Agalama road*
4. Sector of Project: *Road infrastructure*
5. Name of Community/Organisation/Agency/Group making the proposal: *Agalama Community*
6. Contact Person and Address: *Mr. Lando Justice Kafeja primary school*  
*P.O. Box 15099*  
*Mwanasabombwe*
7. Brief description of project:  
(A more detailed description or background may be supplied as part of additional information)

*Proposing the development of a road through bush clearing and grading to increase access and transportation. It must be also gravelled so as to be bring it to the standards so as to increase mobility.*

## SECTION B: PROJECT CONTEXT

8. Brief description of existing services (eg. Health Centres, Water and Sanitation, Schools, etc) in the project area. Include the distance to these services.

Only one service is provided in the community of Agalawa and that is Kalepa primary school which provides education to qualifying pupils from grade 1-7. The primary school is about 9km east of the taruaa is <sup>subur town</sup>.

9. Institutional arrangements: Who will implement the project? Has a special committee been set up?

The implementers of the project will have been put in place who are the local project co-ordinator and ward development committee (WDC).

10. Has funding for this/component been sought from other Government or Non Government support programmes? If YES indicate the present status.

Yes, the community has been working closely with the peace corps organisation to obtain funds for the project. The status is still in progress.

11. Has the applicant received previous funding under the Constituency Development Fund? If YES, please give details.

No.

## SECTION C: PROJECT FRAMEWORK AND PLANNING

12. Using the table below describe the activity/activities for which you are applying. State clearly what you are applying for.

Activity to be supported by the Project	Benefits to be provided by the activity	Direct Beneficiaries	Other likely beneficiaries
Brush clearing	Ownership money into community.	Community around Agalanga.	Zambian government
Grading of the road	Increased access transportation		Agals
			Neighbouring villages

13. What is the particular problem to be tackled and why was this particular one selected?

The problem is access to transport. The road has been very difficult for members of the community to transport goods out of the area. In cases of emergencies it is extremely difficult for a person to travel to the hospital. It is an ambulance to reach the area.

14. How was this project identified and selected?

Through needs assessment using a ranking system in which tells us what the highest demands of the community are.



15. Has the applicant held meetings to discuss this proposal?  
If YES, summarise the meetings which were held to discuss this proposal using the table below.

Date	Purpose of Meeting	Attendance		
		Men	Women	Youths

Attach signed Minutes of the Meetings and Attendance

*see the attached form to this form.*

16. What is the expected involvement of women and men in this project?

*Both will be working together to clear the bush.*

17. Are there any specific measures taken to ensure that the Women are reached and will benefit from the project? If YES, please specify.

*The measure taken is that both men and women have been included in the project committee and given responsibilities*

18. Using the table below, state the inputs required for the proposed activities, and the proposed source of these inputs.

Proposed Target	Inputs	Source of Inputs
<i>Bush clearing</i>	<i>Labor and tools</i>	<i>Community</i>
<i>Grading</i>	<i>Grader and operator</i>	<i>Kawambwa Comaf.</i>
<i>Graveling</i>	<i>Gravel</i>	<i>Mwasaburwe Comaf.</i>

19. Outline the stages of the project implementation:

- (a). Meetings
- (b). Bush clearings
- (c). Grading of the road.
- (d). Finalizing the project.

20. Proposed date of commencement:

27th March, 2017.

21. Time scale for implementation:

1 month 1 month only.

**SECTION D: PROJECT FRAMEWORK AND PLANNING**

22. Indicate how the project benefits and/or activities will be sustained.

The community has agreed to keep the road maintained through the use of hand tools. Members will point out any problems through continued road use and report.

23. How will the capacity of Women and men be strengthened to ensure sustainability of benefits and/ or activities?

**SECTION E: PROJECT FRAMEWORK AND PLANNING**

24. Will people move into the area as a result of this project?

Yes.

25. Are there people who are likely to be displaced or removed as a result of the project?

No.



26. Indicate below how the project is likely to affect the areas listed in the table:

Area	Yes or No	Possible effects (positive or negative)	Action to be taken to reduce the effects
Schools	YES	increase access POSITIVE	
Health Centre	YES	increase access POSITIVE	
Water and Sanitation	NO	N/A	
Markets and Shopping Centres	YES	POSITIVE - increase access	
Roads	YES	POSITIVE - increase access	
Health of People	YES	POSITIVE - increase access / nutrition	
Health of Domestic Animals	YES	POSITIVE - increase / improved management	
Soil	NO	N/A	
Trees	YES	POSITIVE - more access to cut trees	- Forestry to prohibit illegal cutting and promote tree planting
Wild Life	NO	N/A	

## SECTION F: PROJECT FRAMEWORK AND PLANNING


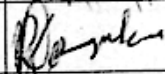
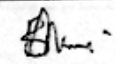
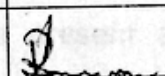
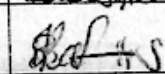
27. Complete the budget summary below. Where items or services are supplied in kind, please indicate the estimated value based on current local costs.

Item	Local input	Amount Sought	Total Cost
Materials	Gravel, fuel, oil, grader blade.	<del>K 20,000</del> K 15,000, K 1000, K 500.	K 67,000 = 00
Equipment	Grader Tools	K 1580,00	K 1580 = 00
Skilled Labour	Grader operator.	K 25160 = 00	K 2560 = 00
Semi Skilled Labour	Casual workers.	K 10,000 = 00	K 10,000 = 00
Running costs	Hiring charge.	K 25,200 = 00	K 25,200 = 00
Administrative Costs	Allowances	K 5,520 = 00	K 5520 = 00
Other (specify)			
Other (specify)			
<b>TOTAL</b>			268,860 K 111,860 = 00

**SECTION G: REPRESENTATIVES OR GROUP, AGENCY OR ASSOCIATION APPLYING**

28. Full names and signature of the Committee representing the agency, group or association applying.

**We declare that the details contained in this application are correct and we undertake to provide any additional information which may be required in support of the application.**

Position	Names	Sex (If Youth also Indicate)	Signature
Projector-leader	Justine Sando.	M.	
Co-ordinator	Kasungula Ruben.	M.	
Secretary H.D.C	Kasungula Richard	M.	
Trustee H.D.C	Kasungula Richard	M.	
Trustee H.D.C	Kasungula Richard	M.	
Chairperson H.D.C	Kafogo Benard	M.	