



FOOTSTEPS ORGANIZATION:-
CONTRACT FOR PROGRAM/MANAGEMENT SERVICE DELIVERY

Background

Footsteps is a leadership and entrepreneurial incubator that was established in 2015. Our mission is to identify and invest in girls and young women in the marginalized communities by unleashing their leadership potential to transform lives and accelerate prosperity within their communities.

We also promote and encourage entrepreneurial awareness among young girls and young women. This is to enable girls and young women to be responsible, enterprising individuals who contribute to the economic development of their community.

Job Description: Education Officer - Dada ventures programs

Location

FT office

Reports to

Programs manager

Duties & responsibilities

1. Vocational training
2. Selling of products and services
3. Building relationships
4. Any other business called upon to do

SERVICE FEE

21,000 KES / month plus

NB: We will start taking in 5% withholding tax fee for professional service start next year to pay your TAXES. We permit the service under the professional fee services and will not cater it under PAYE. For your payments to be made you should submit your invoice the last week of every month for payment to be made at the beginning of every new month after delivering the monthly services.

Start Date

1st January 2019

End or Renewal date
31st December 2019.


Termination

Footsteps reserve the right to terminate your service before the end of the year if you fail to uphold the high standards it expects all staffs and service provider.

Key Months for your performance review will be on the April 2019 and November 2019

NB: Lack of performance in area of work will lead to termination of this contract

I Vanes Kerubo Nyangau have received and read this Contract. I understand the effect of the terms it contains and agree to the terms set out herein and consider them to be reasonable in relation to the position of offering *-service / employment.

(Signature) 

(Date) 04th Feb 2019

(Signature)
Cynthia Coredo Moses
Founder /Director



(Date) 2/3/19