



Civil Society Institutional Foundation (CSIF) – Ghana

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12/01/2024

MEMO

From: Project Officer

To: Executive Director

Subject: Request for Funds

Sign:

I am writing to request for an amount of **one thousand two hundred Ghana cedis only (GHc1,200.00)** to cater for aggregate on the WASHED Project.

Find a detailed attached budget for your perusal and approval. Thank you.

CSIF-Ghana: we build stronger networks and civic communities



Title/Purpose of activity: Date of Activity: Aggregate

Venue Activity: CSIF OFFICE, BUDGET

Date of Activity: 12.01.2024.

Donor/Project Name: I WASHED KPACHELO, World Connect

SN	Description of Items	Quantity	Frequency	Rate (GHS)	Total (GHS)	Remarks
	Direct Cash:				-	
1	Aggregate	1	1	1,200.00	1,200.00	
2					-	
3					-	
4					-	
5					-	
6						
7						
8						
8						
8						
8						
8						
8						
9						
	Total Direct Cash				1,200.00	
					-	
	MOMO Payments:				-	
					-	
					-	
					-	
					-	
	Total MOMO Payments				-	
					-	
	VENDOR Payments				-	
					-	
					-	
					-	
					-	
	Total Vendor Payments				-	
					-	
					1,200.00	

Prepared By:
Abdulai Fatawu

Signature

Date: 13-01-2024

ATARI ENTERPRISE

TEL: 0241141314
Location: Tamale

Official Receipt

No: 0000170

Date: 22/07/24

Received from: CSIF

The sum of Thousand two hundred Ghana Cedis

Being: cost of aggregate

Cash/Cheque No:

Balance:

GH¢ 1,200.00 P




Signature