



THE AFRICAN CAPACITY
BUILDING FOUNDATION



FONDATION POUR LE RENFORCEMENT
DES CAPACITES EN AFRIQUE

30th March 2020

The Chairlady
Mzimayi Women Cooperative
Chiradzulu
REPUBLIC OF MALAWI

Tel: +265 999 605 635.

Dear Chairlady,

**MEMORANDUM OF UNDERSTANDING FOR THE AWARD OF USD 5,000.00
(MK3,710,000.00) WOMEN STARTER UP CAPITAL GRANT FOR IMPLEMENTATION OF
THE ACBF-BADEA PROJECT ON "EMPOWERMENT OF WOMEN IN AGRICULTURE IN
MALAWI"**

The Civil Society Agriculture Network with support from African Capacity Building Foundation (variously "ACBF" or "the Foundation") under the ACBF/BADEA project "Empowerment of Women in Agriculture in Malawi" is pleased to offer Mzimayi Cooperative a grant of USD5,000 translated to MK3,710,000.00. This grant has been offered under the conditions and guidelines as highlighted below.

Purpose of the Grant

Cooperative Training by the Ministry of Trade.

Perdiems for 4 officers ¹ for 7 days = 28 *30,000	=	840,000.00
Lunches for 6 days for women = 30*6*4000	=	720,000.00
Refreshments for 6 dys twice a day = 34*1000*2*6	=	408,000.00
Fuel for one vehicle and local travel in Chiradzulu	=	200,000.00
Cost of registration	=	5,600.00

Sub Total Budget for training.

MK 2,173,600.00

Seed starter up input (to be transferred to the cooperative = **MK 1, 536,400.00**

Total = MK3,710,000.00

¹ The four include 2 trainers from Ministry of Trade, driver and CISANET officer.

On purchase of the starter seed, the cooperative will have to source 3 quotations and submit them to CISANET before the fund for the purchase is credited to the cooperative account. The training budget will be directly handled by the CISANET secretariat.

Duration

The support is short term and valid up to the end of June, however CISANET would like all works completed by the 30th May, 2020. As such there is a need for commitment on the part of the recipient to the agreed time lines.

1. Disbursements and Financial Management

Payment shall be made to a bank account designated by the Recipient in writing as follows:

- MK MK 1, 536,400.00 will be credited to the cooperative account upon submission of the 3 quotations from service providers.
- CISANET secretariat will directly plan the training with the Department of Trade in consultation with the Cooperative leadership.

2. Use of Funds

- (i) Amounts disbursed on account of this Agreement shall be applied solely for the purposes for which they are disbursed.
- (ii) The Recipient shall provide any required additional information relevant to their activities, which CISANET/ACBF may request.
- (iii) The use of three quotations in procurement processes is a MUST under this grant agreement.

3. Audits

CISANET or ACBF's representatives or ACBF's Funding Partners may visit Recipient facilities or sites, or request to review all Recipient records and documents relevant to the performance by the Recipient of its obligations under this *grant facility* and may consult with the personnel of the Recipient involved in this Activity.

For CISANET:

Ms. Pamela Kuwali

National Director,
Civil Society Agriculture Network (CISANET),
Anamwino House, City Centre

Lilongwe
MALAWI

Tel: +265 1 775 540/994 232 842

Email: pamel@cisanetmw.org

Sincerely,

Pamela Kuwali

Date: _____

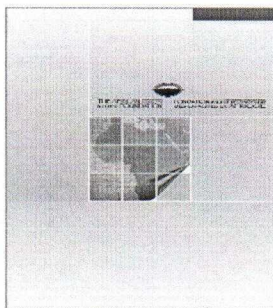
AGREED:

MZIMAYI COOPERATIVE

Cooperative Chairlady.

Thokozani Chinvasula 

Date: 14th April, 2020



**RE_ADVERTISEMENT: AWARD OF START-UP CAPITAL FOR 5 WOMEN
FARMER COOPERATIVES.**

ACBF-BADEA Project on "Empowerment of Women in Agriculture in Malawi

11th February, 2020.
Malawi

Introduction

The Civil Society Agriculture Network (CISANET) is pleased to announce the call for a Seed Grant of up to US\$5,000 for five (5) women agriculture cooperatives in Malawi. The seed grant is part of the implementation of the African Capacity Building Foundation (ACBF)/ Arab Bank for Economic Development in Africa (BADEA) project "Empowerment of Women in Agriculture (EWA) in Malawi".

The goal of EWA is to empower women in African agriculture for viable livelihood and food security as well as to become active economic agents in Africa's agricultural transformation and sustainable development.

The grant seeks to contribute to enhancing participation of women in African agriculture through access to finance and markets and will support the beneficiary women cooperatives to:

- (i) expand their collective agriculture venture;
- (ii) apply their knowledge of team-work and collaboration; and
- (iii) acquire access to capital to boost their businesses.

Please submit your proposal in response to the requested TORs. All those who submitted their proposal when earlier advertised, need not re-apply. All proposals must be submitted to:

The Chairman, Procurement Committee, CISANET P.O. Box 203, Lilongwe

Or email sibongile@cisanetmalawi.org copy alfred@cisanetmalawi.org.

To be received not later than 21st February, 2019.