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| New Logo With Box.jpg**Grant Application** |

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| Project Plan |
| **Instructions:** A strong plan for monitoring and evaluating your project is critical to its success. We cannot emphasize enough how important this step is in developing your project. Complete the template below with as much detail as possible about your goals, all relevant activities, time frame, expected beneficiaries and indicators of success. Please refer to the guidance on the preceding page. This is your opportunity to illustrate that your project is well designed and has a strong plan for implementation and measuring success. Add additional rows and merge cells as needed. |
| **Goals** | **Activities** | **Time Frame (Month / Year)** | **Expected Beneficiaries** | **Indicators** | **Data Collection Method & Person Responsible** |
| To determine need of latrine project in the project area through a network of 44 community health promoters during the first 2 months of the project. | Identify the Community Need- A short community diagnostic before starting the latrine project. Ask the following questions: 1. Do you have a latrine, 2. If so, how many families share it and is it in good or poor condition?, 3. Has any member of the family had a case of diarrhea in the past month? The responses to these questions serve both as a justification of the need for a community latrine project as well as the baseline data for a monitoring and evaluation plan. | Within 2 months of project start date | 20 adult females over the age of 20, 1 adult male, 25 youth under the age of 20 will be educated on the need of latrines and sanitation education in the community. 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20 within the community will have to reflect upon the situation of hygeine of their family as well. | **BASELINE** survey | The project leader, Nina, will be primarily responsible for educating the community leaders on how to conduct surveys. I will, however, assist Nina in a majority of the lessons and will serve as backup as needed. Once educated, 20 adult females over the age of 20, 1 adult male, 25 youth under the age of 20 will go into the community and determine which families need latrines and why. They will also determine the specific level of education each family has about health and hygeine.  |
| To assure commitment and labor from the community | Before starting a project it is also important to identify the families interested in the project and to confirm their agreement to provide the labor for the project as well as at least a small amount of money for the purchase of materials.  | Within 2 months of project start date | 20 adult females over the age of 20, 1 adult male, 25 youth under the age of 20 |   | Nina (my project leader) and I will primarily resposible in confirming the agreements and labor "payments." A contract will be printed and given to each participating family. |
| Organize how work will be done | Option 1: Each family can be responsible for the labor for their own hole and providing people to help with the rest of the construction. Option 2: The participating families can be divided into groups of four or five families and the people in each group are responsible for working on their own latrine as well as the other latrines in the group. | Within 2 months of project start date | 182 members of the community will have a more focused idea and plan as to how the project will be executed. |   | The women within Hogares Saludables will make visits to each house to ensure that work is organized within each family. Furthermore, we also plan on having an organizational meeting with all families participating in the project. |
| To determine the level of education and knowledge of hygiene and proper use of latrines in 20 adult females over the age of 20, 1 adult male, and 25 youth under the age of 20 during the first 2 months of the project. | Pre-test to women’s group and youth groups to determine how much is known about hygiene and proper use of latrines | Within 2 months of project start date | 20 adult females over the age of 20, 1 adult male, 25 youth under the age of 20  | **BASELINE** hygeine/latrine survey | I, alongside my project partner Nina will create and administer a written survey (and will conduct oral surveys for those who cannot read or write) measuring the level of knowledge about health and hygeine. This same survey will be given again at the middle of the latrine project and again at the end of the project. |
| To provide quality hygiene and latrine education to 20 adult females over the age of 20, 1 adult male, and 25 youth under the age of 20  | Giving two classes- one on hygeine and one on latrine construction and maintenance to each of the groups (1 class for women and 1 class for youth). The classes will be supplemented by home visits. | Within 3 months of project start date. | 20 adult females over the age of 20, 1 adult male, 25 youth under the age of 20  | Increase in **knowledge** in 20 adult females over the age of 20, 1 adult male, and 25 youth under the age of 20. Increase in positive hygiene measures in 20 adult females over the age of 20, 1 adult male, and 25 youth under the age of 20.  | I will conduct these lessons and supplemental home visits together with Nina. We will divide the home visits- I will take half and she will take half. |
| To determine the level of education and knowledge of hygiene and proper use of latrines in 182 community members. | Pre-test to all families in La Aguita. | Within 2 months of project start date | 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20  | **BASELINE** hygiene/latrine survey | I, alongside my project partner Nina will create and administer a written survey (and will conduct oral surveys for those who cannot read or write) measuring the level of knowledge about health and hygiene. This same survey will be given again at the middle of the latrine project and again at the end of the project. |
| To provide quality hygiene and latrine education to beneficiaries in the community. To provide quality hygiene and latrine education to 182 members of the community. | Giving two classes- one on hygeine and one on latrine construction and maintenance to each of the groups (1 class for women and 1 class for youth). The classes will be supplemented by home visits. | Within 3 months of project start date. | 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20  | Increase in **knowledge** in 182 members in the community. Increase in positive hygiene measures in 182 members of the community. | 20 adult females over the age of 20 (Hogares Saludables), 1 adult male, 25 youth under the age of 20 (Escojo Mi Vida and Brigada Verde group) will have the capacity to conduct these lessons and supplemental home visits. Nina and I will oversee the lessons and visits. |
| Build Latrines | After giving the classes on hygeine and latrines, latrine construction will begin. | After 3 months of project start date. Projected start date: July/August. | 182 members of the community- including all women and youth health promotors. Furthermore, the 57,174 people in San José de Ocoa ( Censo 2012 de Población y Vivienda, Oficina Nacional de Estadistica) will benefit from the construction of latrines due to the fact that they will be exposed to fewer contagions in La Aguita. There will be less strain placed upon the medical clinics in treating diarrhea and fecal-bourne illnesses which plague La Aguita. |  Increase in **access** to sanitary waste disposal. Decrease in local contamination of rivers and roads/paths.  | 20 adult females over the age of 20 (Hogares Saludables), 1 adult male, 25 youth under the age of 20 (Escojo Mi Vida and Brigada Verde group) oversee the project along with me and my project leader. We will rely on local labor (as agreed upon in the aforementioned contract).  |
| To determine the level of education and knowledge of hygiene and proper use of latrines in the 20 women leaders, 1 adult male and 25 youth leaders in the middle of latrine project. Educate further with home visits after determining level of education. | Re-test the pre-test to women and youth leaders in La Aguita. | Between 4-5 months after start date. | 20 adult females over the age of 20, 1 adult male, 25 youth under the age of 20  | **MIDLINE** indicator- hygiene/latrine survey. increase in **knowledge** in 20 adult females over the age of 20, 1 adult male, and 25 youth under the age of 20. Increase in positive hygiene measures (**behavior** change) in 20 adult females over the age of 20, 1 adult male, and 25 youth under the age of 20.  | I, alongside my project partner Nina will administer the pre-tes survey (and will conduct oral surveys for those who cannot read or write) measuring the level of knowledge about health and hygiene. This same survey will be given again at the end of the project to see how education levels have changed. |
| To determine the level of education and knowledge of hygiene and proper use of latrines in 182 community members. Educate further with home visits after determining level of education. | Re-test the pre-test to all families in La Aguita. | Between 4-5 months after start date. | 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20  | **MIDLINE** indicator- hygeine/latrine survey. increase in **knowledge** in 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20 . Increase in positive hygiene measures **(behavior** change) in 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20. | 20 adult females over the age of 20 (Hogares Saludables), 1 adult male, 25 youth under the age of 20 (Escojo Mi Vida and Brigada Verde group) will administer the pre-test survey (and will conduct oral surveys for those who cannot read or write) measuring the level of knowledge about health and hygeine. This same survey will be given again at the end of the project to see how education levels have changed. |
| To determine the level of education and knowledge of hygiene and proper use of latrines in the 20 women leaders, 1 adult male and 25 youth leaders in the middle of latrine project. Educate further with home visits after determining level of education. | Re-test the pre-test to women and youth leaders in La Aguita. Specific questions about behavior change in regards to hygeine practices. | After all latrines completed. 6+ months after start date. | 20 adult females over the age of 20, 1 adult male, 25 youth under the age of 20  | **FINAL** indicator- hygiene/latrine survey. increase in **knowledge** in 20 adult females over the age of 20, 1 adult male, and 25 youth under the age of 20. Increase in positive hygiene measures (**behavior** change) in 20 adult females over the age of 20, 1 adult male, and 25 youth under the age of 20.  | I, alongside my project partner Nina will administer the pre-test survey (and will conduct oral surveys for those who cannot read or write) measuring the level of knowledge about health and hygeine.  |
| To determine the level of education and knowledge of hygiene and proper use of latrines in 182 community members. Educate further with home visits after determining level of education. | Re-test the pre-test to all families in La Aguita. | Between 4-5 months after start date. | 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20  | **FINAL** indicator- hygeine/latrine survey. Increase in **knowledge** in 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20 . Increase in positive hygiene measures (**behavior** change) in 53 adult females over the age of 20, 54 adult male, 75 youth under the age of 20. | 20 adult females over the age of 20 (Hogares Saludables), 1 adult male, 25 youth under the age of 20 (Escojo Mi Vida and Brigada Verde group) will administer the pre-test survey (and will conduct oral surveys for those who cannot read or write) measuring the level of knowledge about health and hygeine.  |
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| **Provide a narrative for how you plan to monitor and measure your project's success.** Please include a detailed explanation of the data collection tools you plan to use (interviews, surveys, etc.) and who will be responsible for collecting and analyzing the data. |
| I plan on monitoring the success of my project by having a survey conducted at the beginning, middle and end of the latrine building process. I plan on administering the survey, alongside my project partner, to my women's group and youth groups before the start of the project. From here, I, alongside my project partner, will educate the groups on hygiene and latrine maintenance/importance, and will teach them how to conduct surveys on their own. After they are given the capacity to give lessons and surveys, they will go out into the community and conduct their own baseline surveys. Once they complete the baseline surveys, they will give the lessons (with my support and the support of my project partner) on health and hygiene and latrine maintenance. I will conduct midline and final surveys with my groups to measure knowledge and behavior changes, and members of my groups will conduct the midline and final surveys with all members of the community to measure these changes. |
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