

6th February 2019

Tulsa Acharya
President,
Janaki Women Awareness Society (JWAS)

Re: Close-out of Sub-grant (Sub Contract No. 2016/09/16A) for “Pahunch: Strengthening the Poor and Marginalized’s Access to Justice & Security in Nepal”

Dear Ms. Acharya,

With reference to the Sub-grant agreement (Sub Contract No. 2016/09/16A) signed between Search for Common Ground (**Search**) and Janaki Women Awareness Society (**Beneficiary**) to “**Pahunch: Strengthening the Poor and Marginalized’s Access to Justice & Security in Nepal**”, I would like to inform you that **Search** has received, reviewed; and approved final narrative, financial and capital item’s inventory reports. All applicable administrative actions and project deliverables have been completed with **Beneficiary** for the performance period 16th September 2016 to 30th November 2018.

Based on financial reports and supporting document furnished, unspent due amount left in the project NPR 90,370.21 was received in our bank account in compliance to the agreement between the parties.

I would like to inform you that we have officially closed this subgrant in accordance with the general closeout principles and clause 21 of sub-grant agreement provision and applicable sub-grant program guidance under which the **Beneficiary** should retain all subgrant related supporting documents for 6 years from the date of final financial report submitted to **Search**. Hence, the **Beneficiary** should provide free access to its account with complete information for an audit or evaluation of the **Beneficiary’s** subgrant by **Search/DFID** Auditors.

If you have any questions regarding this final closeout, please contact the Office In Charge, Alok Kumar Thakur at athakur@sfcg.org or 01 4002010.

Thank you for your kind support and collaboration throughout the project period.

With best regards,

 **Search for
Common Ground**

Alok Kumar Thakur
Office In Charge, Nepal